

Job Posting

Job Title: HVAC Counter Sales

Posting Date: 12/1/16

Location: Southfield, MI

Job Description: Williams Distributing, a local HVAC distributor, is looking for a motivated individual to join their team as an HVAC counter salesperson.

Candidates must have outstanding interpersonal skills, strong organizational skills, be detailed oriented, creative, and computer literate, and possess superior problem-solving and leadership skills. We are looking for someone who is self-motivated and works well with customers and fellow staff members.

Responsibilities: Maintaining the parts showroom
Taking and processing orders for customers
Working with members of the sales staff as necessary
Participating in training
Addressing and resolving customer issues on a timely basis
Assisting with customer service inquiries
Other responsibilities as determined by supervisor

Requirements: Must have prior HVAC experience
Computer skills (Outlook, Word, Excel)
Must have a valid driver's license

Pay: Compensation is highly competitive and directly related to sales and project profitability.

Benefits: Paid Time Off (sick/personal & holiday)
Health, Dental, Vision, Disability, Life insurance
401k w/discretionary match

Contact Info: careers@wmsdist.com

To Apply: Email or send resume to:

Williams Distributing Co.
Attn: Human Resources
658 Richmond St. NW
Grand Rapids, 49504